

Return Form

Have a Question? Call us: (800)825-6802

E-mail us: uabookstore@bama.ua.edu

Step 1: Customer Information

Name _____

Address _____

City _____

State/Prov. _____ Zip _____

Daytime Phone () _____

Order/Receipt # _____

Step 2: How would you like us to handle your return/exchange?

Exchange Item (Please fill out reorder section)

Gift Card

Refund to the original form of payment

I am returning a gift. Please Send:
 _____ Exchange _____ Gift Card

Other _____

Step 3: Items you are returning

Reason	Description of Merchandise	Item Number	Reason (s)
			1 Too Small
			2 Too Big
			3 Defective
			4 Wrong Item Shipped
			5 Not What I Expected
			6 Other (Please Explain)

Additional Comments

Step 4: Reorder- Ship To Same as Billing

Name _____

Address _____

City _____

State/Prov. _____ Zip _____

Daytime Phone () _____

Item Number	Description of Merchandise	Color	Size	Quantity

Step 5: Shipping Instructions and Shipping Address Label
 Enclose this return form along with the Merchandise. Please secure the package and ship via your preference.
 Please keep a copy of the tracking number for your records. Shipping charges will apply to all exchanges and reorders.

For Returns by **UPS** or **FedEx** use:

For Returns by **U.S. Mail** use:

University of Alabama Supply Store
 Attention: Web/Mail Venue
 751 Campus Drive West Ferguson Center
 Tuscaloosa, AL 35487

University of Alabama Supply Store
 Attention: Web/Mail Venue
 Box 870291 Ferguson Center
 Tuscaloosa, AL 35487